

**WAUCONDA AREA PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**Monday, July 11, 2022**

The meeting was held online via Zoom at 7:01 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Pankey, Trustee Pate, Trustee Suelzer, Trustee Sorensen. Trustees absent: Trustee Morris. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager). Visitor(s) present: None.

**AUDIENCE TO VISITORS**

None.

**ACTION: APPROVE MINUTES OF THE JUNE 13, 2022 REGULAR MEETING**

**Trustee Suelzer motioned to approve the minutes for the June 13 regular meeting; seconded by Trustee Pankey.**

**Roll call vote**

**YES: Coburn, Pankey, Pate, Suelzer, Sorensen**  
**NO: none**  
**ABSTAIN: none**  
**ABSENT: Morris**

**Motion carried.**

**ACTION: FINANCIAL REPORTS AND PAYMENTS**

Trustee Coburn asked about the disparity in Net Income between Budget vs. Actual. The difference is due to projects not being completed and estimated to be completed in FY22/23.

**Trustee Coburn motioned to approve the financial reports and payment of bills; Trustee Pate seconded.**

**Roll call vote**

**YES: Coburn, Pankey, Pate, Suelzer, Sorensen**  
**NO: none**  
**ABSTAIN: none**

**ABSENT: Morris**

**Motion carried.**

### **LIBRARY USAGE STATISTICAL REPORT**

Trustee Pankey inquired about the LinkedIn annual subscription cost and usage. Director Greenup will provide the trustees with a more detailed usage report, including annual usage for each online database.

Director Greenup discussed how usage will likely never go back to pre-COVID levels, especially for audiovisual (AV) materials-music CDs, DVDs, etc. with the popularity of streaming and digital services. The library's Roku streaming sticks allow patrons to watch many titles across multiple streaming platforms and is counted as one check out vs. in 2019, each tv season was its own check out. Usage without AV materials is very close to pre-pandemic levels.

### **LIBRARY DIRECTOR REPORT**

A brief overview of the report was given.

Trustee Suelzer asked about the library's participation in the consortium, Illinois Libraries Present. Director Greenup decided to pull out of the consortium membership at this time due to low patron interest in the author events.

### **COMMITTEE REPORTS**

In Trustee Coburn's absence, Director Greenup provided an overview of the Finance Committee meeting, reviewing the proposed FY22/23 Spending Plan, end of FY21/22 tax payments, and Tentative Budget & Appropriations Ordinance.

### **NEW BUSINESS**

**Trustee Coburn motioned to approve the Americans with Disabilities Act Compliance Policy; Trustee Pankey seconded.**

**Roll call vote**

**YES: Coburn, Pankey, Pate, Suelzer, Sorensen**

**NO: none**

**ABSTAIN: none**

**ABSENT: Morris**

**Motion carried.**

## **OLD BUSINESS**

None.

## **COMMUNICATIONS**

Director Greenup noted the increase in population size for the library district as a result of the latest census.

Director Greenup discussed the comments in the suggestion box with regards to having food at programs, the café and the priorities of providing such services in the future.

**Trustee Pankey motioned to adjourn; seconded by Trustee Coburn.**

### **Roll call vote**

**YES: Coburn, Pankey, Pate, Suelzer, Sorensen**

**NO: none**

**ABSTAIN: none**

**ABSENT: Morris**

**Motion carried.**

Meeting adjourned at 7:57 p.m.

Approved August 8, 2022

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President

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Secretary