

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

PERSONNEL AND SALARY COMMITTEE MINUTES

Monday, March 11, 2024

The meeting was held at the Library at 6:00 p.m. with the following Library Trustees present: Trustee Pate, Trustee Sorensen, Trustee Pankey (Virtual via Zoom), Trustee Morris (ex officio). Staff present: Elizabeth Greenup (Library Director); Molly Jostock* (Operations Manager).

*Manager Jostock left the meeting at 6:01 p.m.

AUDIENCE TO VISITORS

None.

Trustee Pate made a motion to go into Executive Session, seconded by Trustee Sorensen.

Roll call vote

YES: Pate, Sorensen, Pankey

NO: none

ABSTAIN: Morris (ex officio)

ABSENT: none

Motion carried.

EXECUTIVE SESSION

Roll call-Executive Session participants

Trustee Pate, Trustee Sorensen, Trustee Pankey, Trustee Morris all present.

Trustee Pate, Trustee Sorensen, Trustee Pankey, Trustee Morris, Director Greenup are the only individuals present in closed session.

DISCUSSION: DIRECTOR'S GOALS AND OBJECTIVES

Discussion of the previous year's and the current year's goals occurred. Director Greenup left closed session at 6:39 p.m.

DISCUSSION: DIRECTOR'S MERIT INCREASE

Discussion of what would be recommended to the board at the March, regular meeting regarding the Director's annual increase took place.

Trustee Pate made a motion to reconvene to open session; seconded by Trustee Sorensen.

Roll call vote

YES: Pate, Sorensen, Pankey

NO: none

ABSTAIN: Morris (ex officio)

ABSENT: none

Motion carried.

RECONVENE TO OPEN SESSION

Roll call-Open Session participants

Trustee Pate, Trustee Sorensen, Trustee Pankey, Trustee Morris all present.

No action was taken during closed session.

Director Greenup reentered the meeting at 6:50 p.m.

AUDIENCE TO VISITORS

None.

DISCUSSION: HR SOURCE CONTRACT

Director Greenup presented HR Source's proposal for additional HR support.

Trustee Pate motioned to adjourn, seconded by Trustee Sorensen.

Roll call vote

YES: Pate, Sorensen, Pankey

NO: none

ABSTAIN: Morris (ex officio)

ABSENT: none

Motion carried.

Meeting adjourned at 6:58 p.m.

Approved April 8, 2024

President

Secretary